

**TOWN OF ST. GERMAIN
P. O. BOX 7
ST. GERMAIN, WI 54558**

**Minutes, Zoning Committee
August 02, 2023**

1. **Call to order, roll call:** Meeting called to order at 5:30pm. Ted Ritter conducted the meeting from Room 4 of the Community Center with a virtual attendance option. Committee members physically present in Room 4: Jimmy Vogel, Ted Ritter, Bob Schell, and non-voting member – Zoning Administrator June Vogel (hereinafter referred to as ZA Vogel). Beverly Przybylski attended via Zoom. Brian Cooper was absent.
2. **Public comments:** None
3. **Zoning Administrator updates:**
 - a. The Highway C shipping container violation citation has not been resolved. A court appearance appears likely.
 - b. The unpermitted shed at the "bank house" remains unresolved although it appears the shed may soon be removed from the property.
 - c. Zoning permit ZN22-06-20 has expired and work has recently begun. A six month extension is pending subject to the permittee applying for the extension.
 - d. All other alleged ordinance violations have been resolved.
 - e. There are two CUP hearings scheduled for August 22nd.
4. **Discussion/action topics:**
 - a. **Approve minutes of 07/05/23 and 07/25/23 meetings:** Motion Schell, second Przybylski to approve as presented. Motion passed 3:0 with Vogel abstaining.
 - b. **Review draft amendments to lot area requirements, 1.304, 1.305 and 1.306.** Motion Vogel, second Schell to table due to Cooper being absent. Motion passed by unanimous voice vote.
 - c. **Approve appointment of Tom Stoltman as Deputy Zoning Administrator:** Motion Schell, second Vogel to approve appointment of Stoltman with meeting minutes to reflect the compensation of the deputy shall be at the full percentage applicable to permit fees and pro-rated daily pay from the applicable monthly compensataion. Motion passed by unanimous voice vote.
 - d. **Assist Zoning Administrator with Zoning Permit Application decisions:** None
 - e. **Reconsider the Chapter 1 definition of "Structure":** Anything constructed and having a footprint of 12 square feet or greater and a height of four feet or more, and likely to stay where placed for one year or longer. Exceptions: Fences, signs, stairways necessary for waterfront access, light poles, flag poles, and pump houses or similar constructions are not considered structures. Motion Vogel, second Schell to remove from the definition "and likely to stay where placed for one year or longer". Motion passed by unanimous voice vote.
5. **Discuss Ritter conversation with County Zoning regarding possible role of Town Zoning in helping permit applicants proceed with projects in a manner that does not cause potential future problems for either the**

Town or the project owner (i.e. building at too low an elevation resulting in water runoff problems from Town roads). Motion Ritter, second Vogel to table. Motion passed by unanimous voice vote.

g. Approve correction to Chapter 1 fees for condo approvals not agreeing with fees stated in Chapter 5. Motion Przybylski, second Vogel to table until next meeting. Motion passed by unanimous voice vote.

h. Approve July monthly Zoning Administrator compensation: Motion Vogel, second Schell to approve July compensation in the amount of \$2,124.89. Motion passed by unanimous voice vote.

i. Committee concerns for future agendas: Finalize all pending Chapter 1 and possibly Chapter 5 revisions and schedule review/public notice/adoption prior to year end.

8. Adjourn: Meeting was adjourned by Ritter at 6:17pm.

Minutes prepared by Chairman Ritter